



Proses pembelajaran di Jurusan Statistika ITS meliputi :

1. Perkuliahan,
2. Kerja Praktek (KP) dan
3. Tugas Akhir (TA).

*The learning process in the Department of Statistics ITS include :*

1. *Lecture,*
2. *Practical Working (PW) and*
3. *Final Project (FP).*

Pada kegiatan Kerja praktek ada 11 Dokumen yang diperlukan sebagai pedoman, Prosedur atau rekaman kegiatan Kerja Praktek. Ke sebelas dokumen tersebut, dapat di Lihat pada tabel di bawah ini :

*In Practical Work there are 11 activities necessary documents as guidelines, procedures or records of activity of Practical work.* The eleven documents can be seen in the table below:

No	Deskripsi/Description	Code	Document type
1	Prosedur standar KP/PW <i>Standart Operating Prosedur</i>	D-1	SOP
2	Format penulisan laporan/ <i>Report Writing Format</i>	D-2	Manual
3	Formulir pengajuan Surat permohonan KP/ <i>The Forms for submission for the request of PW letter</i>	F-1	Recording Form
4	Surat Permohonn KP dari jurusan Statistika ke perusahaan/ <i>Application for KP to the company from the Department of statistics</i>	F-2	Letter
5	Surat Balasan dari Perusahaan/ <i>Letter of Reply of the Company</i>	F-3	Letter
6	Formulir rekaman kegiatan pembimbingan Proposal KP/ <i>Proposal Form coaching activities recordings KP</i>	F-4	Recording Form
7	Formulir Kegiatan kerja praktek di Perusahaan <i>Proposal Form coaching activities recordings of PW</i>	F-A	Recording Form
8	Formulir bimbingan KP/ <i>Form guidance evidence</i>	F-B	Recording Form
9	Formulir penilaian KP dari Perusahaan/ <i>PW Assessment of the Company's Form</i>	F-C	Recording Form
10	Formulir penilaian KP dari Pembimbing PW <i>Form Assessment of Supervisor</i>	F-D	Recording Form
11	Formulir penilaian Poster/ <i>Poster assessment form</i>	F-E	Recording Form